## Managing Access to a Template for Multiple Teams

| C Template                            | Detailed Temp<br>DEDOPU | Internal Notes Events Chets Attachments Validation                  |
|---------------------------------------|-------------------------|---|
|                                       | 🕼 Edit All              | Shared with Teams (1) + Actions +                                   |
|                                       |                         | Mark as Indicative Manage Locking                                   |
| Text v Q, Search                      | RISK DETAILS            | :   |
| RISK DETAILS                          |                         |   |
| INFORMATION                           | BROKER UNIQUE           | ***   |
| SUBSCRIPTION AGREEMENT                | REPERENCE               |   |
| FISCAL AND REGULATORY                 | •                       |   |
| BROKER REMUNERATION AND<br>DEDUCTIONS | INSURED                 |   |
| SECURITY DETAILS                      | 1                       |   |
|                                       | ADDRESS                 | 777, 777, 777, 777, 777   |
|                                       | • 8                     |   |
|                                       | LIMITS OF LIABILITY     | Coverage and type As Per Supporting Information. No excess.         |
|                                       | • 🔒                     |   |
|                                       | IN IEREST               | тыя на нака, нисаях их рег хотирым идитах их така 011068 от 0811688 |
|                                       | ۰ ۵                     |   |
|                                       | PERIOD                  | From: ???   |

If viewing a template, Template Managers see a 'Shared With Teams' button which includes the count of teams with access.

| <ol> <li>By sharing this template, you are giving members of other template.</li> </ol> | ams the ability to access, use, edit or delete | the      | do not n |
|---|--|----------|----------|
|   | Search Teams                                   | ٩        | to stay  |
| All Teams   |  |          | snared v |
| All Risks   |  |          | the team |
| Aviation  |  |          | they we  |
| Aviation2   |  | Inactive | created  |
| Cyber   |  | 0        |          |
| Marine  |  | 0        |          |
| Marine2   |  | Inactive |          |
| Present:  |  |          |          |

Templates must remain available to at least one team at all times. If all teams with access to the template are inactive, access to the template may be permanently lost.

| C Template                            | Detailed Temp<br>DEDOPU | Alate Contract 🖨 Internal Notes Events Chats Attachments Valid             |
|---------------------------------------|-------------------------|--|
|                                       | C Edit All              | Shared with Teams (1) *     Actions *                                      |
|                                       | EE                      | C2 Edit Vage Looking   |
| Text ~ Q, Search                      | RISK DETAILS            | Aviation   |
| RISK DETAILS                          |                         |  |
| INFORMATION #                         | BROKER UNDUE            | 777  |
| SUBSCRIPTION AGREEMENT                | REFERENCE               |  |
| FISCAL AND REGULATORY                 | • •                     |  |
| BROKER REMUNERATION AND<br>DEDUCTIONS | INSURED                 |  |
| SECURITY DETAILS                      | •                       |  |
|                                       | ADDRESS                 | 777, 777, 777, 777, 777  |
|                                       | LIMITS OF LIN BILITY    | Coverage and type As Per Supporting Information. No excess.                |
|                                       |                         | Hul Al Risks: Aircraft as per schedule against all risks of loss or damage |
|                                       | • ê<br>PERIOD           | From: ???  |

Click to see the list of teams which currently have access to the template, and select 'Edit' to add or remove teams.

| <ol> <li>By sharing this template, you<br/>template.</li> </ol> | are giving members of other teams the ability to access, use, edit or delete the |          |
|---|--|----------|
|   | Search Teams   | 4        |
| All Teams   |  |          |
| All Risks   |  | V        |
| Aviation  |  |          |
| Aviation2   | Inactive   | V        |
| Cyber   |  |          |
| Marine  |  | <b>v</b> |
| Marine2   | Inactive   | <b>v</b> |
| Property  |  | <b>v</b> |
|   |  |          |

Template Managers do not need membership of a team to grant or revoke template access for that team. Click 'Save' to apply changes.

| <ol> <li>By sharing this template, you a<br/>template.</li> </ol> | re giving members of other teams the ability to access, use, edit or delete the |   |
|---|---|---|
|   | Search Teams  | 4 |
| All Teams   |   |   |
| All Risks   |   |   |
| Aviation  |   | 2 |
| Aviation2   | Inactive  |   |
| Cyber   |   | 2 |
| Marine  |   |   |
| Marine2   | Inactive  |   |
| Property  |   |   |

Tick or untick a team to manage access. Teams do not get separate copies, they get full access to the base template.

| V a Verisk business                   |                     | Template shared.   | 0 - 🏹                |
|---------------------------------------|---------------------|--|----------------------|
| C Template                            | Detailed Ten<br>DEI | JOPULOS Internal Notes Events Cha  | ts Attachments Valio |
|                                       | Edit All            | Shared with Teams (3) -  |                      |
|                                       | <u> </u>            | Mark as Indicative   | A Manage Locking     |
| Text ~ Q, Search                      | RISK DETAILS        |  | :                    |
| RISK DETAILS                          | •                   |  |                      |
| INFORMATION                           | BROKER UNIQUE       | 222  |                      |
| SUBSCRIPTION AGREEMENT                | REFERENCE           |  |                      |
| FISCAL AND REGULATORY                 |                     |  |                      |
| BROKER REMUNERATION AND<br>DEDUCTIONS | INSURED             |  |                      |
| SECURITY DETAILS                      | • •                 |  |                      |
|                                       | ADDRESS             | 797, 797, 797 777, 797   |                      |
|                                       | LIMITS OF LIABILITY | Coverage and type As Per Supporting Information. No excess.                  |                      |
|                                       |                     |  |                      |
|                                       | NTEREST             | Hull All Risks: Aircraft as per schedule against all risks of loss or damage |                      |
|                                       | •                   |  |                      |
|                                       | PERIOD              | From: ???<br>To: ???   |                      |
|                                       |                     | Both days at ???, ??? at the location of the property insured.               |                      |

6

When changes are made, the team count on the 'Shared With Teams' button is updated. Note that editing or deleting the template changes/removes it for all users in all teams that have access to it.

