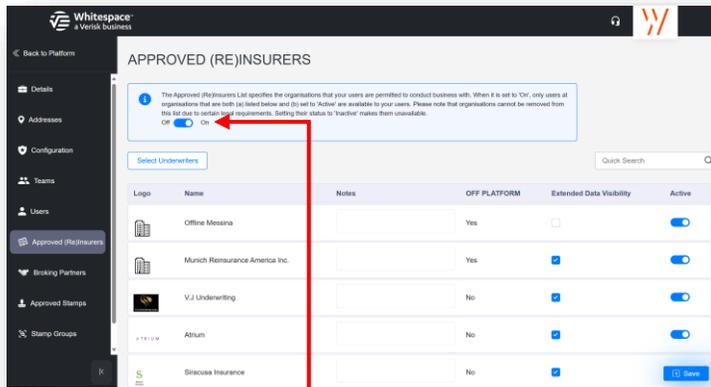


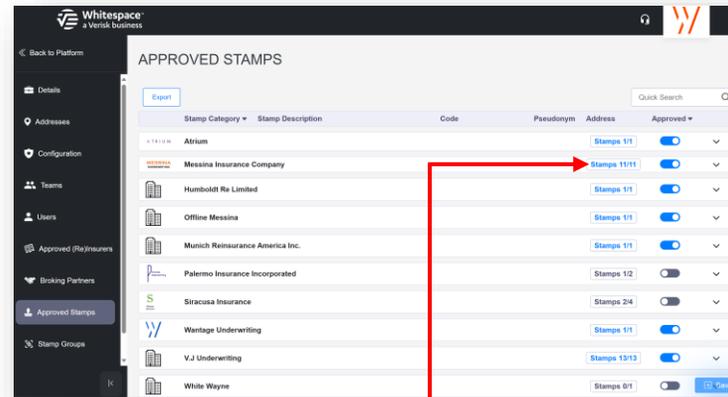
Approving and Unapproving (Re)Insurer's Stamps

1.



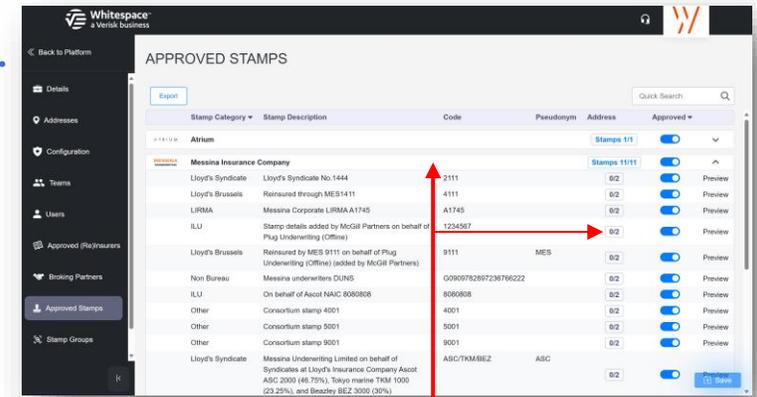
Broker Admins can un/approve use of (re)insurer's stamps via the 'Approved (Re)Insurers' system. Ensure it is set to 'On', restricting business to just organisations in the 'Approved' list. (Re)insurers in the list can have their stamps un/approved.

2.



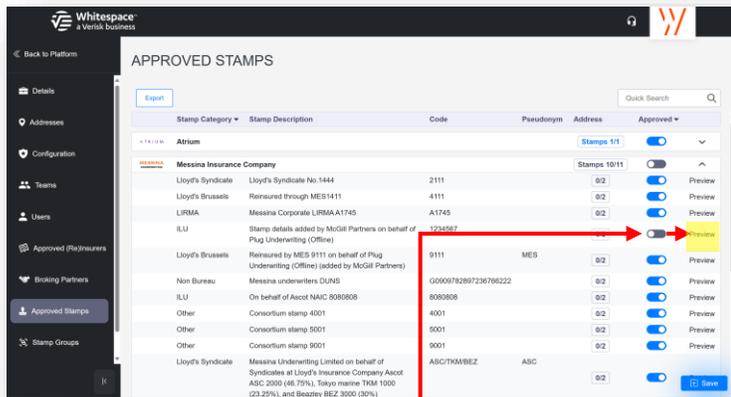
The Approved Stamps tab shows approved (re)insurers as a list of expandable entries. Each entry shows a count of approved stamps vs total stamps. All existing stamps at the release of v3.2 of the Whitespace Platform are set as approved by default.

3.



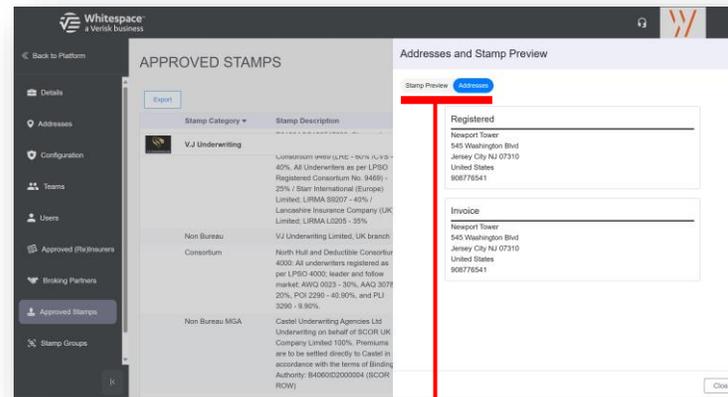
Click an organisation's entry in the list to expand it to show a full list of their stamps with all details, including how many stamp addresses the stamp has. Please note that when a (re)insurer creates a new stamp, it is **not** approved by default.

4.



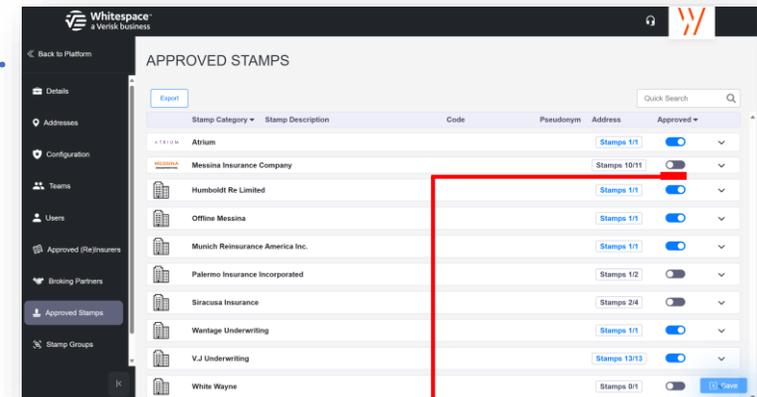
Use the 'Approved' toggle to set a stamp as unapproved (grey) or approved (blue). You can also click a stamp's 'Preview' button to view it as it appears on the contract, and also see its associated addresses.

5.



The 'Address and Stamp Preview' window has two tabs. 'Stamp Preview' shows the stamp as it appears on a contract, while the 'Addresses' tab lists the full addresses associated with the stamp.

6.



An organisation's 'Approved' toggle shows blue when all of its stamps are approved. Manually clicking the button switches all of that organisation's stamps between unapproved and approved, overwriting any previous stamp approvals.