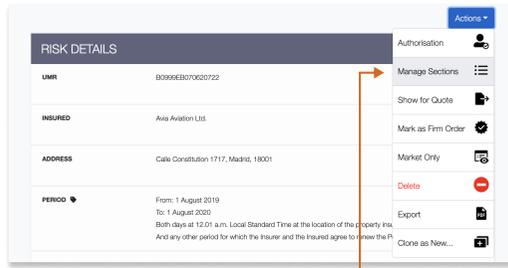


## Adding sections to a Facility

1



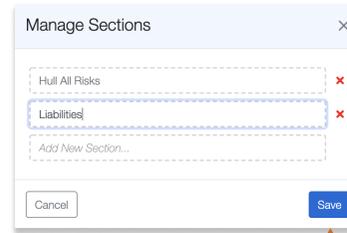
From the Actions menu, select **Manage Sections**

2



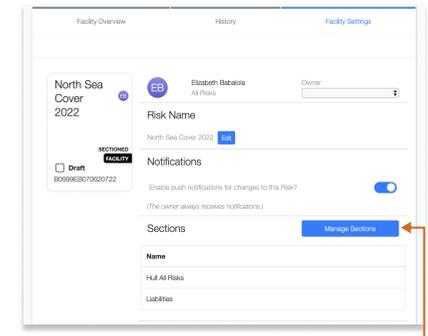
Click to enter Section name

3



Once all Sections have been added, select **Save**

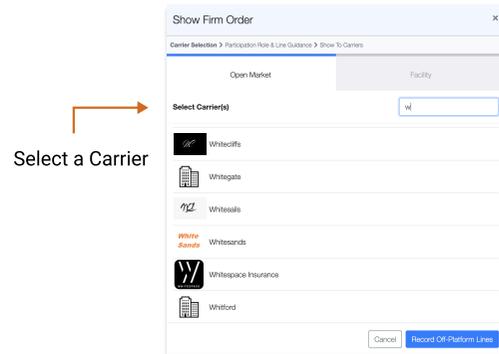
4



Sections can also be managed from the **Facility Settings**

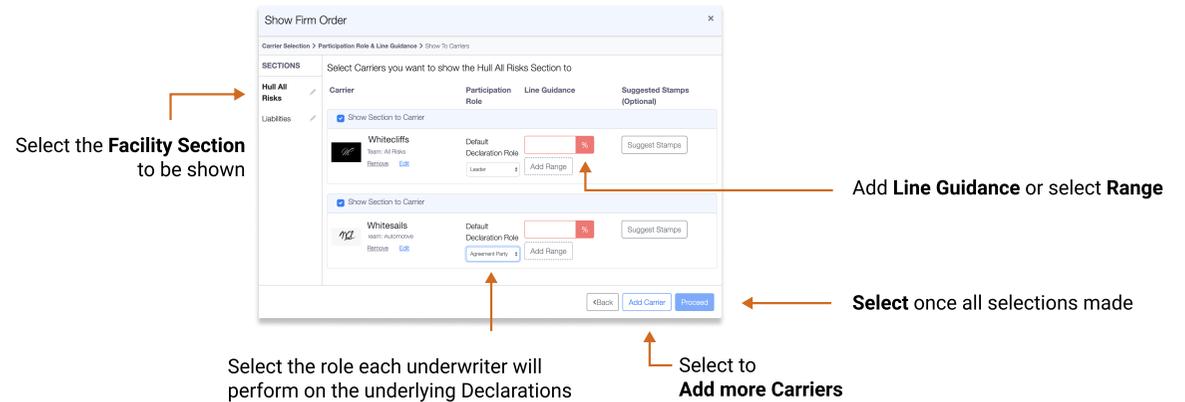
## Showing a Sectioned Facility at Firm Order

1



Select a Carrier

2



Select the **Facility Section** to be shown

Add **Line Guidance** or select **Range**

Select once all selections made

Select the role each underwriter will perform on the underlying Declarations

Select to **Add more Carriers**