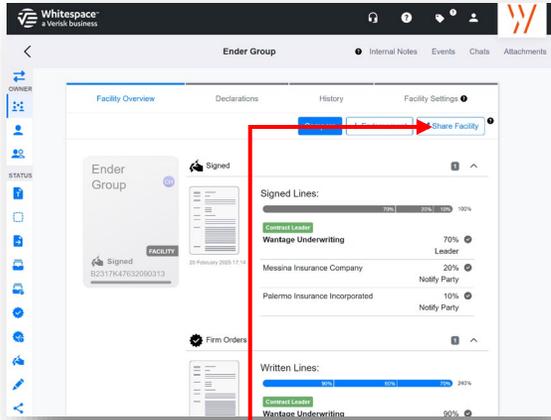


Sharing a Facility With Another Team

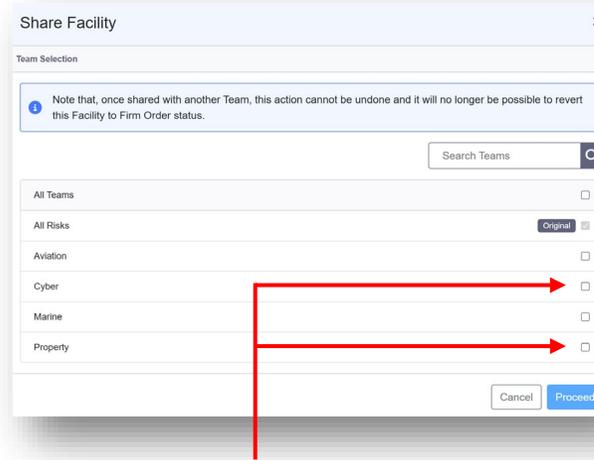
1.



If you do not see the 'Share Facility' button, contact your organisation's Whitespace Admin to ask about getting the 'Share Facility' user permission.

Users with the 'Share Facility' permission can share facilities and off-platform facilities with other user teams. Open the overview page of the facility and click 'Share Facility'.

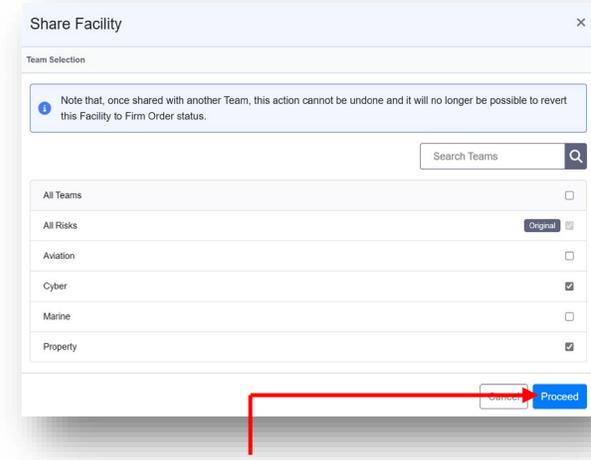
2.



Shared master facilities can have participants changed via an MTPC endorsement where no contracts are partially placed against them.

Shared facilities are permanent and cannot be revoked, and once shared, the master facility can no longer be reverted to a firm order. Click the required teams to select them.

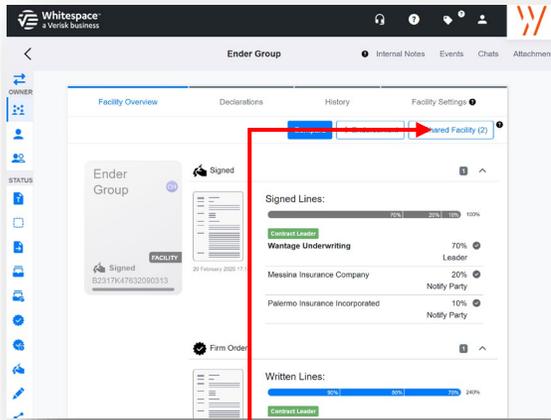
3.



Team members only ever see declarations made to the facility by their own team. Other team's declared contracts are not visible.

When you have selected the appropriate teams to share the master facility with, click 'Proceed'. Attachments and completed endorsements will be included in the shared facility.

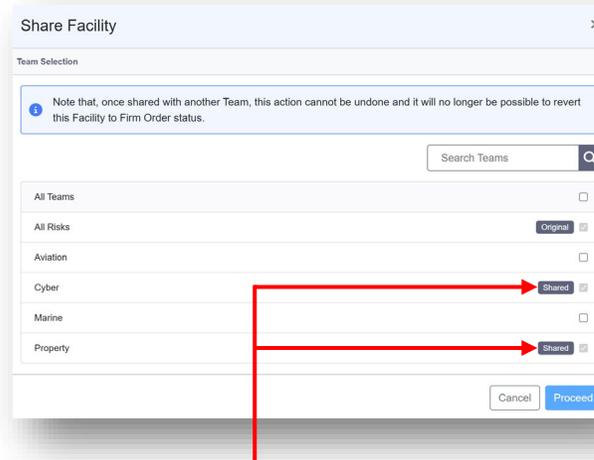
4.



Mid-term participant changes on a master facility modify shared facilities on completion. It is also possible to show to an older version of the panel when showing to a shared facility.

The master facility's overview includes the 'Shared Facility' button that shows how many shared facilities are derived from it. Click that button to share with further teams.

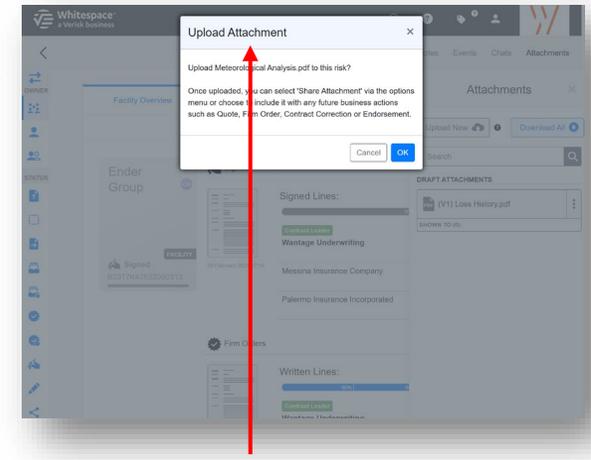
5.



When running a MI report, all visible teams' declarations to a shared facility are listed together under the master facility entry.

The 'Share Facility' window clearly labels the original master facility's team as well as the shared teams. A facility cannot be unshared, but it can be expired from the 'Facility Settings' tab.

6.



Partially placed declarations against a shared facility do not block MTPC completion on a master facility.

Attachments to a shared master facility are not automatically sent to its shared facilities. However, they can be shared later when an endorsement or MTPC is completed on the master.