Sharing a Facility With Another Team



Users with the 'Share Facility' permission can share facilities and off-platform facilities with other user teams. Open the overview page of the facility and click 'Share Facility'.



The master facility's overview includes the 'Shared Facility' button that shows how many shared facilities are derived from it. Click that button to share with further teams.

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Shared facilities are permanent and cannot be revoked, and once shared, the master facility can no longer be reverted to a firm order. Click the required teams to select them.

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The 'Share Facility' window clearly labels the original master facility's team as well as the shared teams. A facility cannot be unshared, but it can be expired from the 'Facility Settings' tab.

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When you have selected the appropriate teams to share the master facility with, click 'Proceed'. Attachments and completed endorsements will be included in the shared facility.

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Attachments to a shared master facility are not automatically sent to its shared facilities. However, they can be shared later when an endorsement or MTPC is completed on the master.



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