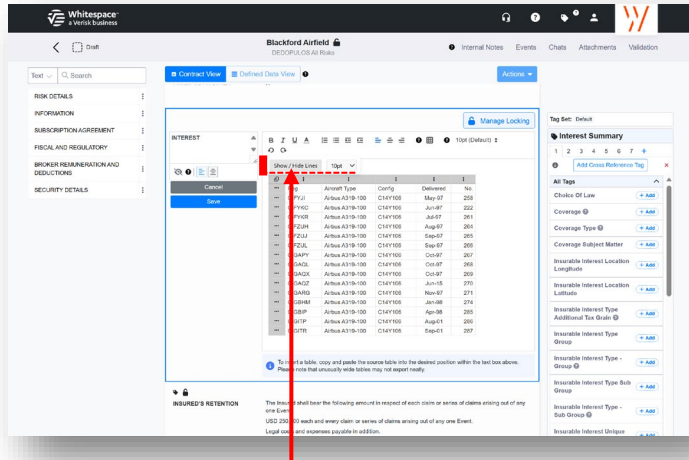


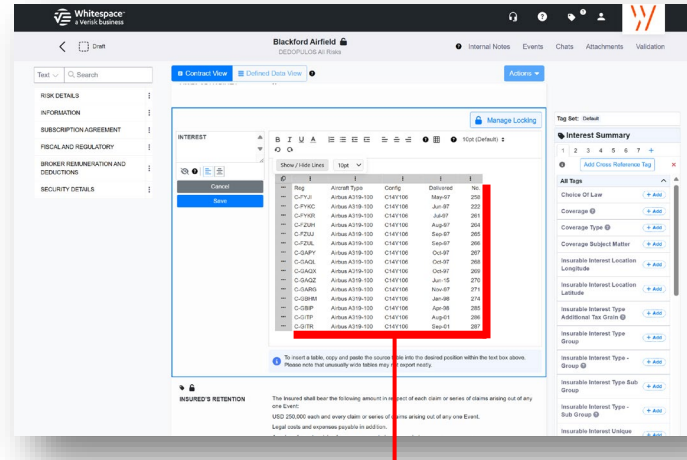
Applying the New Table Formatting Options

1.



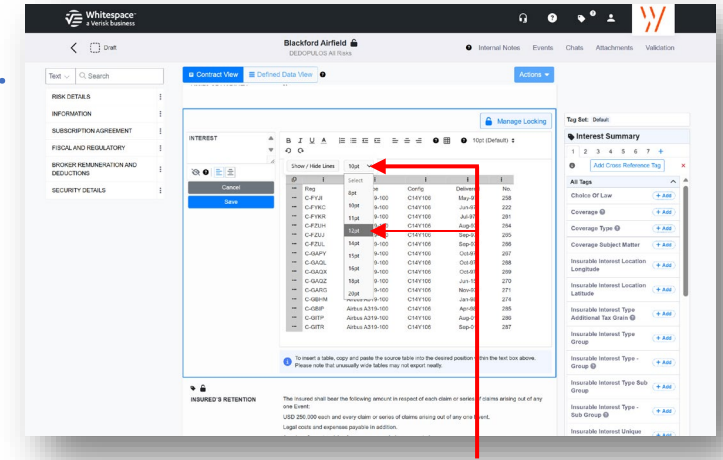
When you hover over the table in edit mode, a pair of boxes pop up at the top left. To hide all of table's lines and borders, click the 'Show/Hide Lines' button.

2.



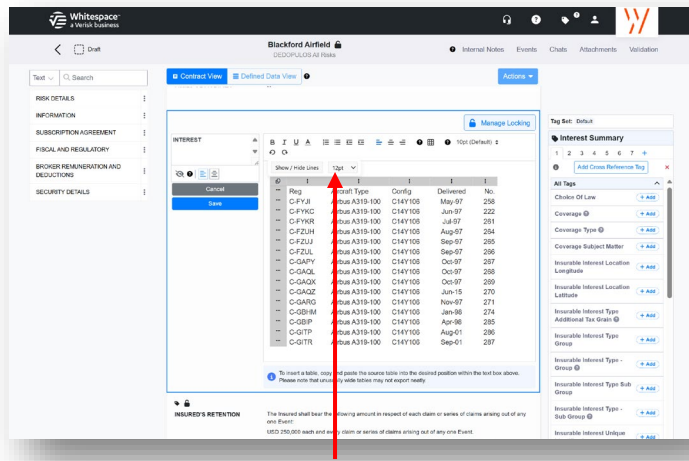
The 'Show/Hide Lines' button does not change when clicked, but the lines and borders toggle off. Click the button again to toggle lines as shown or hidden as needed.

3.



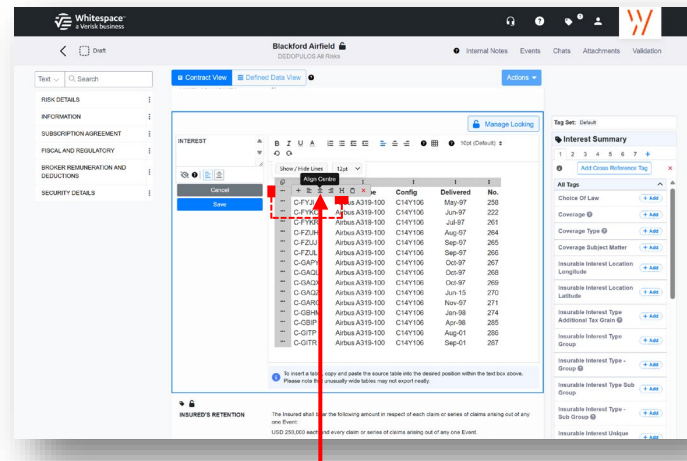
The other box that pops up when hovering over a table sets the font size for the table. Clicking on the box opens a drop-down list of sizes. Click the size you want to apply to the table's text.

4.



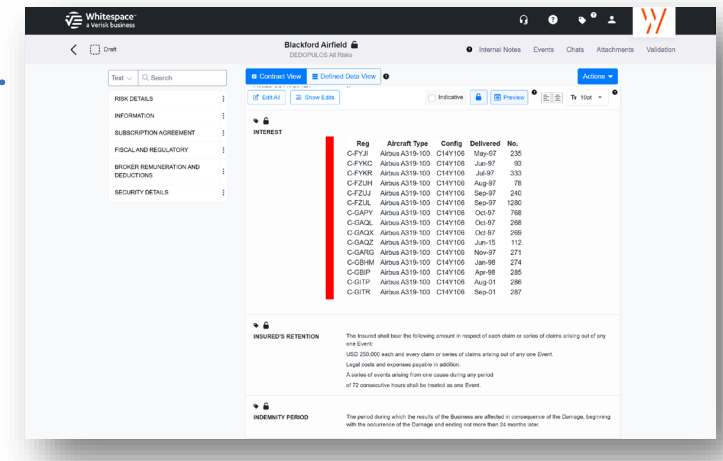
The font size used in the table is adjusted, and the font size box is updated to show the current size. Font size can be freely revised at any time.

5.



Click the three-dot icon for a row or column to open its options. To set the top row as a header, with bold text, click the 'H' button. To choose the text alignment for the header row's cells, overriding the column alignment settings, click the required button.

6.



Click 'Save' to finalise your edits to the table formatting. The selected options are clearly displayed both on the screen, and in exported/previewed documents.