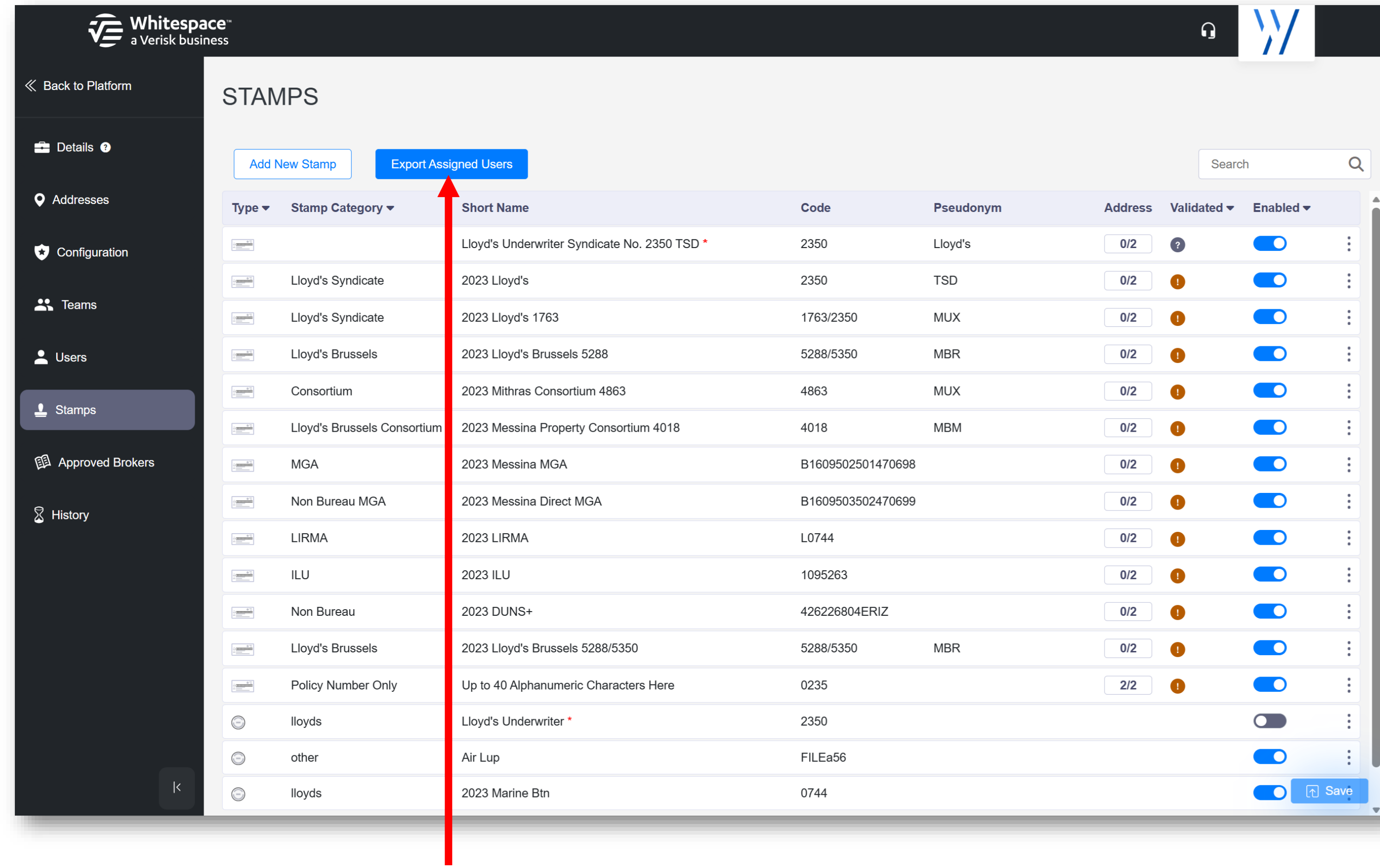


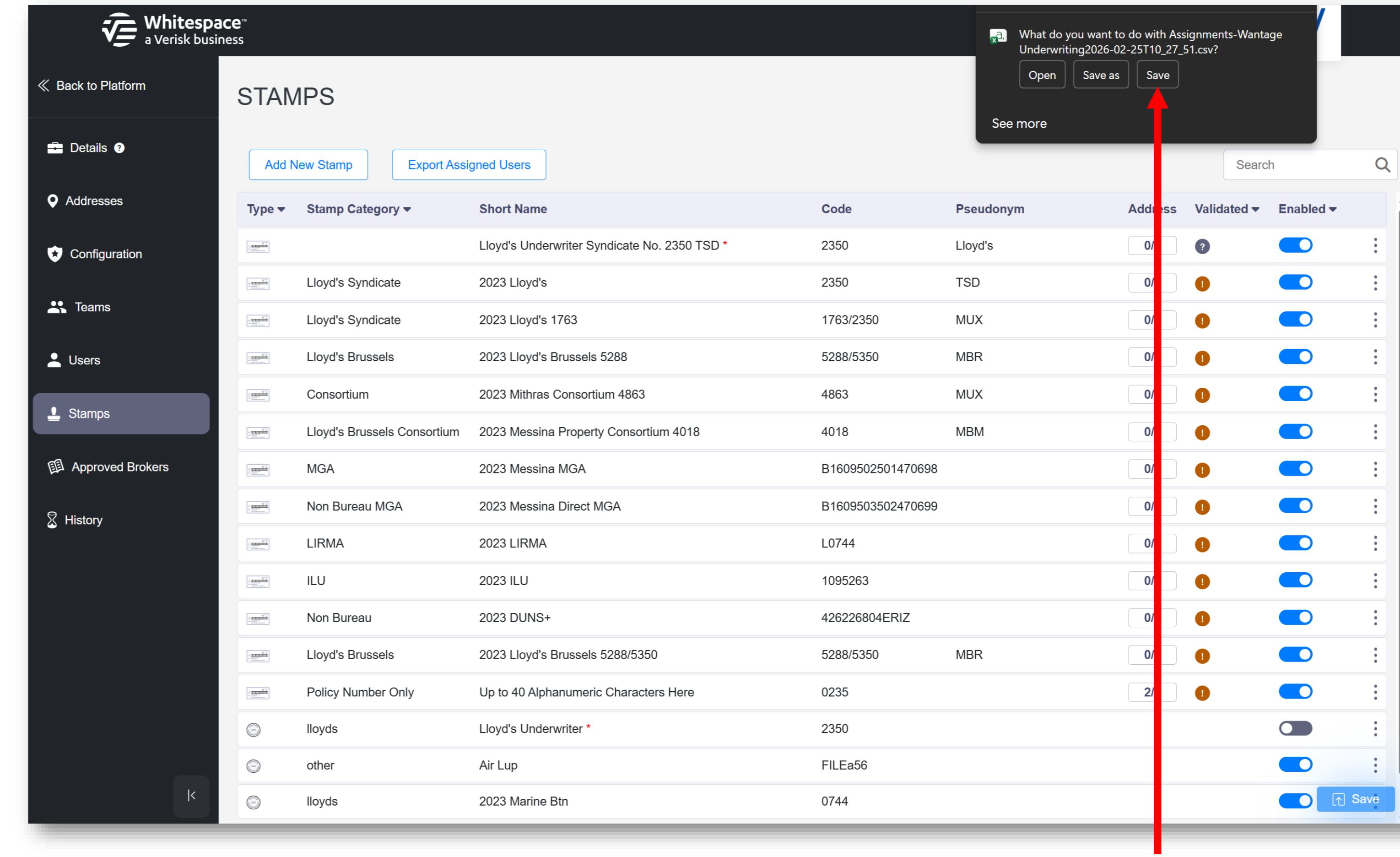
Tracking User Stamp Access with the Assigned Users Report

1.



To see which users have access to which stamps, run a stamp access report. On the 'Stamps' panel of the Admin Portal, click the 'Export Assigned Users' button.

2.



Save the .csv spreadsheet export somewhere convenient.

3.

Assigned Users Name	Assigned Users Unique ID	Assigned User's Team Name	Stamp ID	Stamp Short Name	Stamp Type	Category
Andrew Chelsoford	MUB82F8DC4-E91E-4FAC-8CAD-ALL	RISKS	ST2D65E340-Lloyd's Underwriter Syndicate No. 2350 TSD	Lloyds	Lloyds	LloydsSyndicate
Andrew Chelsoford	MUB82F8DC4-E91E-4FAC-8CAD-ALL	RISKS	S18F8D1211-2023 Lloyd's	Lloyds	Lloyds	LloydsSyndicate
Andrew Chelsoford	MUB82F8DC4-E91E-4FAC-8CAD-ALL	RISKS	STD8C6F1FB-2023 Lloyd's 1763	Lloyds	Lloyds	LloydsSyndicate
Bobby Wilson	MU3FE5D98C-BA1E-4350-BCD8-PROPERTY	PROPERTY	ST2D65E340-Lloyd's Underwriter Syndicate No. 2350 TSD	Lloyds	Lloyds	LloydsSyndicate
Bobby Wilson	MU3FE5D98C-BA1E-4350-BCD8-PROPERTY	PROPERTY	ST80650AD3-2023 Lloyd's Brussels 5288/5350	brexit	Lloyds	LloydsBrussels
Bobby Wilson	MU3FE5D98C-BA1E-4350-BCD8-PROPERTY	PROPERTY	ST951443FD-Up to 40 Alphanumeric Characters Here	policyNumberOnly	PolicyNumberOnly	PolicyNumberOnly
Darren Smith	MUAC1C3CB8-539E-4114A-AC93-MARINE	MARINE	ST2D65E340-Lloyd's Underwriter Syndicate No. 2350 TSD	Lloyds	Lloyds	LloydsSyndicate
Darren Smith	MUAC1C3CB8-539E-4114A-AC93-MARINE	MARINE	ST2D65E340-Lloyd's Underwriter Syndicate No. 2350 TSD	Lloyds	Lloyds	LloydsSyndicate
Darren Smith	MUAC1C3CB8-539E-4114A-AC93-MARINE	MARINE	S18F8D1211-2023 Lloyd's	Lloyds	Lloyds	LloydsSyndicate
Darren Smith	MUAC1C3CB8-539E-4114A-AC93-MARINE	MARINE	ST951443FD-Up to 40 Alphanumeric Characters Here	policyNumberOnly	PolicyNumberOnly	PolicyNumberOnly
James Hatton	MUF8708E52-0796-4A60-8D55-ALL	RISKS	ST2D65E340-Lloyd's Underwriter Syndicate No. 2350 TSD	Lloyds	Lloyds	LloydsSyndicate
James Hatton	MUF8708E52-0796-4A60-8D55-ALL	RISKS	S18F8D1211-2023 Lloyd's	Lloyds	Lloyds	LloydsSyndicate
James Hatton	MUF8708E52-0796-4A60-8D55-ALL	RISKS	STD8C6F1FB-2023 Lloyd's 1763	Lloyds	Lloyds	LloydsSyndicate
James Hatton	MUF8708E52-0796-4A60-8D55-ALL	RISKS	STD34216F3-2023 Lloyd's Brussels 5288	brexit	Lloyds	LloydsBrussels
James Hatton	MUF8708E52-0796-4A60-8D55-ALL	RISKS	ST3780E83F-2023 Mithras Consortium 4863	Lloyds	Lloyds	Consortium

The report lists a separate row for each stamp that a user has access to in each of their teams. Stamps available to a user under multiple teams are listed multiple times. By default, this is sorted first by user name and then by team name, so that it is easy to see which stamps are available to a user under each of their teams.

4.

Code	Pseudonym	Stamp description	Invoice Address	Registered Address	Validated (yes/no)	Enabled (yes/no)
2350	Lloyd's	Lloyd's Underwriter Syndicate No. 2350 TSD			yes	yes
2350	TSD	Wantage Underwriting			no	yes
1763/2350	MUX	Lloyd's Underwriter Syndicate number 1763 MUX 75% / 2350 LSC 25%			no	yes
2350	Lloyd's	Lloyd's Underwriter Syndicate No. 2350 TSD			yes	yes
5288/5350	MBR	Messina Brussels Syndicate 5288 MBR Reinsured by 1763 MUX / Wantage Syndicate 5350 MCB Reinsured by 1639 MNL 25%			no	yes
9235		Policy Number Only reference for use outside Lloyd's and related markets. "Code" field must be four numeric digits.			no	yes
2350	Lloyd's	Lloyd's Underwriter Syndicate No. 2350 TSD			yes	yes
2350	Lloyd's	Lloyd's Underwriter Syndicate No. 2350 TSD			yes	yes
2350	TSD	Wantage Underwriting			yes	yes
2350	TSD	Wantage Underwriting			yes	yes
1763/2350	MUX	Lloyd's Underwriter Syndicate number 1763 MUX 75% / 2350 LSC 25%			no	yes
5288/5350	MBR	Messina Brussels Syndicate 5288 MBR Reinsured by 1763 MUX 60% / Wantage Syndicate 5350 MCB Reinsured by 1639 MNL 40%			no	yes
4863	MUX	Mithras Consortium. All underwriters registered as per LPSO 4863 Messina Property Consortium 4018 (see 1808 1016)			no	yes

The report contains full details of each stamp in each row that it appears, including its category, description, code, and all other recorded information. Please note that because the report is user-led, stamps that have not been assigned to any users are not included.